

FY2011 RFP Questions and Answers:

Please email all questions to USPO_Procurement@cod.uscourts.gov

Question:

How can we determine how many clients will be referred to the program.

Answer:

Page B-2 of each RFP indicates an “estimated monthly quantity”. While this will not tell you how many clients will be referred it will give you an estimated quantity of services. Please keep in mind this is an estimate only. The estimate was based on historical usage and/or officers projections of usage. Per page B-1 of the RFP:

Estimated Monthly Quantities (EMQs) represent the total monthly quantities to be ordered per service item under the BPA. Each vendor placed on the BPA may receive a share of the total quantity stated. However, EMQ’s are estimates only and do not bind the government to meet these estimates.

Question: This Question relates specifically to Solicitation 1082-2011-0016

Is this the current contract we were awarded one year ago with Vendor X with our agency as the subcontractor?

Answer:

No this is not the contract that you subcontracted with Vendor X on last year. This is the contract you currently hold in Boulder. The services we have received this year are exceeding our financial threshold for a "non-competitive order" and therefore we are required to solicit at least three vendors in our catchment area of Boulder County.

Question:

The required services listed on the Solicitation include mental health counseling and sex offender counseling. We provide mental health services, but not sex offender treatment. Can we exclude sex offender services from our proposal?

Answer:

Vendors should only be concerned with those services listed in section B. The solicitation letter that is sent to all vendors for all contracts does say, "Required Services may include drug testing, outpatient counseling, intake assessments, mental health counseling, sex offender counseling...". Also, section C does list and describe services other than those found in Section B, but again you only need to meet the mandatory requirements for those services in Section B.

Question:

Can you provide us with a list of agencies who have requested proposal documents?

Answer:

We have a call into the Administrative Office in Washington to see if we are allowed to provide this information. Please note that since this solicitation is posted on our website any vendor may submit a proposal, not just those who may have requested to be on the bidders list.

Question:

Can you please fax us a copy of the Request for Proposal (We have experienced some difficulties with internet at the office recently).

Answer:

Proposals cannot be faxed they will be mailed.

Question:

In the description its states the "procedure will involve the use of blanket purchase agreements," and goes on to state the what vendors must show they can provide. The use of 'blanket purchase' implies to me that the vendor must be able to provide ALL of the services listed. My question is if we can provide some of the services are we eligible to write for this or must we be able to provide all that are listed?

Answer:

Per page B1 of the RFP,

"...only those services marked by an "X" under the Required Services column are being solicited. Offerors shall propose on only the required services. Services proposed, but not marked as required, will not be evaluated or included under any resultant agreement. Offerors failing to provide offers on all required services marked, will be considered technically unacceptable."

Also please note, "An asterisk * indicates a requirement line item which has been modified under "Local Services." Local Services can be found at the end of Section C.

As a side note, if a vendor cannot perform all services you may consider subcontracting (see Section I for a more information on Subcontracting).

Question: This Question relates specifically to Solicitation 1082-2011-0005

We currently have a contract for sex offense specific treatment in Broomfield. Should we fill out RFP 0005 for Broomfield as well or just for our Denver location?

Answer:

The catchment area for contract #05 is the "Denver Metro Area". We define the Denver Metro Area as the greater Denver Metro area to including the surrounding counties of Adams, Arapahoe, Jefferson and Douglas. If you have more than one location you can mention those in your RFP (assuming you wish to provide services there). An agencies ability to provide services in more than one location does not put them at an advantage over an agency that can only provide services in one location. Per the RFP an agency must provide services in the catchment area.